



NDCA OBSERVER EVENT REPORT FORM

Title of Event: \_\_\_\_\_ Dates: \_\_\_\_\_

Dance floor? \_\_\_\_\_ ft long \_\_\_\_\_ ft wide Practice floor? \_\_\_\_\_ ft long \_\_\_\_\_ ft wide

Name of hotel? \_\_\_\_\_ City? \_\_\_\_\_

Total entries danced? \_\_\_\_\_ Total number of individual competitors? \_\_\_\_\_

List any finals that started after 1:00 a.m. on any evening session \_\_\_\_\_

Who will be submitting the Registrar's Report & Database Files? \_\_\_\_\_

Yes No Were all unlicensed competitors required to register when they checked in?

Yes No Were all closed divisions, including Pro/Am & Pre-Teen invigilated & enforced?

Yes No Were only certified Invigilators used for all closed divisions?

Yes No Were the costumes checked for Pre-Teens, including Pro/Am Pre-Teens?

Yes No If there was a "kids day" did the organizer provide a costume check person?

Yes No NDCA Premier: were all of the national ranking events confirmed by the registrar so that the ranking points will be correctly awarded?

Yes No NDCA Premier: was the final database uploaded at the end of the competition so that all National Ranking points were correctly recorded on the website?

Yes No Local One-Day Events: were the rules requiring all competitive judged events be run on one day only, and that there be no professional events complied with?

Use the following lines to give details on any issues or problems that need to be explained.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

Please take a photo with a cell phone of the completed and signed form and then e-mail the photo to leewakefield74@gmail.com at the conclusion of the competition. Do not text the photo as the quality will not be high enough. Make sure the photo is as clear as possible.